



## **ADMISSIONS POLICY FOR ENTRY INTO YEAR 9 (current until 31st August 2020)**

### **AIMS**

Thomas's Battersea Square, a coeducational school for students aged 13 to 18, offers a world-class, progressive education that is forward-thinking and outward-looking, with values at its heart. Our aim is to admit a balance of boys and girls regardless of race, religious views, beliefs or physical ability. Our admissions policy and procedures ensure that selected pupils engage in and benefit from the broad curriculum on offer and make a strong contribution to the community, both within school and beyond.

### **PROCEDURES**

#### **Information for Prospective Parents**

Parents are informed about the ethos, aims and organisation of Thomas's through the website [www.thomas-s.co.uk](http://www.thomas-s.co.uk), which will be updated with further details in June 2020. Information sessions and school visits will be held from September 2020 to which prospective parents and students are invited. These events will include the opportunity to meet the Head and senior members of staff.

#### **Entry point**

The first cohort of students will be admitted to Thomas's Battersea Square in Year 9 in September 2021 following their 13th birthdays. A Year 9 cohort will be admitted every year thereafter and the school will be full in five years. In due course entry to the school into other year groups, including the Sixth Form, will depend upon places becoming available.

We will admit up to 24 students per form and up to four forms per year group, thus up to 96 students per year group.

#### **Year 7 and Year 8**

External applicants (pupils who are not currently at Thomas's) who wish to join Thomas's Battersea or Thomas's Clapham in Year 7 (11+ entry) or Year 8 (12+ entry) should apply directly to those schools.

#### **Procedure for Registration**

The Director of Admissions to Thomas's Battersea Square is responsible for all registrations. A student may be registered on the completion and return of a Registration Form (available on the website and online from September 2020) and, for external applicants, the payment of a registration fee of £100. There is no registration fee for current Thomas's pupils.

The deadline for registration, for all students, is as follows:

Year 9 entry in September 2021	Pupils currently in Year 7	30th November 2020
Year 9 entry in September 2022	Pupils currently in Year 6	30th November 2020
Year 9 entry in September 2023	Pupils currently in Year 5	1st November 2021

Thereafter, students should be registered by 1st November in Year 6 (the academic year in which they turn 11).

### **Procedures for Assessment**

Current Thomas's pupils are given priority and will be offered a place at Thomas's Battersea Square, subject to:

- 1) Attendance at a Discovery Day in January
- 2) A confidential report from the student's current school; and
- 3) The unreserved recommendation of their current Head in relation to their conduct, values and progress during their prep school years

Further places, if available, will be offered to external applicants, subject to and ranked in order by:

- 1) Attendance at a Discovery Day in January
- 2) A confidential report from the student's current school
- 3) The unreserved recommendation of their current Head in relation to their conduct, values and progress during their junior school years; and
- 4) Online entrance assessments and a creative writing exercise

Candidates will take part in a Discovery Day, enjoying collaborative and challenging group activities with other candidates. Each pupil will have an interview with the Head and will interact with and be observed by senior staff. A piece of recent work is requested by the school and a confidential report from the head of the child's current school. Candidates are not required to sit Common Entrance examinations.

Following the Discovery Day, successful candidates will receive offers of places, or places on a waiting list, by letter in early February and acceptance should be made, for the first cohort, by 1st March.

Occasionally the school may be obliged to place successful candidates on a waiting list until the school is sure of how many places in Year 9 will be available. The school will offer places to candidates on the waiting list if and when they become available and the waiting list is kept open until the school year begins. Parents may then ask for their child to be transferred onto the Occasional Places List in case a place becomes available at a later date. New Year 9 pupils will be invited to an Induction Day during the Summer Term of Year 8.

### **Procedures for registration to join Thomas's in year groups other than Year 9**

In due course, once all year groups from Year 9 to Year 13 are filled there may be a possibility of occasional spaces being available in other year groups, including the Sixth Form.

## Acceptance of Places

If parents of external applicants choose to accept a place in Thomas's Battersea Square, they must pay a deposit and provide written acceptance of the School's Terms and Conditions by a set date. The deposit is returnable when the child leaves the school, providing a full term's notice is given.

Parents of current Thomas's pupils will be asked to complete an Acceptance Form for their child's place and assign in writing their child's deposit to Thomas's Battersea Square.

## Siblings

Siblings of current Thomas's pupils will take precedence over other external candidates for entry into Thomas's Battersea Square. On occasions, we do not offer a place if we feel that the school is not the best educational environment for the child but this will be following discussion between parents and the Head. Reassessment may be offered for entry at 16+.

**See also: [Equal Opportunities Policy](#), [Inclusion Policy](#), [Pupil Induction Policy](#)**

<b>This policy will be reviewed annually</b>			
Created: February 2020	By:	Angela McDonald, Director of Admissions	
Next Review: September 2021	By:		