



Thomas's

London Day Schools

School Fees Refund Scheme for sickness or injury

A number of schools offer their parents a scheme to repay school fees if children are sick during term time. Thomas's offers such a service and many parents benefit from it.

Illness, accidents and quarantine can keep children away from school and, until the scheme was formed, there was no recourse for parents at Thomas's to reclaim school fees lost in this way. Now if a child is away from school, for medical reasons, for four or more consecutive days, parents who join the scheme are entitled to a refund for each school day that their child misses.

Costs, Refunds and How the Scheme Works

The cost of the scheme is 1 1/2 % of school fees.

The money received each term creates a School Fees Sickness Fund for that term, from which the refunds are paid. Refunds for each day are calculated as the fees for the term divided by the number of school days in that term.

All claims are paid in full, except that the School limits its liability for claims up to the amount of money available in the Fund. Should the amount of claims submitted exceed the amount in the Fund, refunds will be scaled down in proportion until the amount of refunds equals the amount in the Fund.

How to Claim

Claims may be made when a child has been absent from school for medical reasons for four or more consecutive days; Monday to Thursday inclusive, for example or Wednesday to the following Monday inclusive.

To make a claim, parents simply collect a claim form from the School Office, complete it and return it with the certificate from a medical practitioner. All claims must be made within three days of the last day of the term to which the claim applies. Claims will be honoured within ten days of the last day of the same term.

Conditions

Please see overleaf for conditions.

Payment and Cover

The School Fees Refund Scheme is entirely optional.

In order to facilitate the processing of the Scheme, the premium is added to the school fees. Parents who do not wish to subscribe to the Scheme simply delete the amount charged for the premium and pay the balance on their fees.

Cover starts from the day the premium is paid and continues up to and including the last day of the term.

It must be emphasised that Thomas's believes it is of paramount importance for children to attend school for the terms as they are set. However, some provision should be made for children who, for medical reasons, are kept away from school. This Scheme makes such a provision.

It is worth noting, however, that since 1992, when the Scheme came into operation, every claim has been paid in full.



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- A school day is defined as a day when the children would normally be expected to attend school.
- Claims may be made when a child has been absent for four or more consecutive school days, i.e. if Friday is day one, Monday is day two, Tuesday is day three, etc.
- Claims must be accompanied by a medical practitioner's certificate.
- Fees will not be refunded if a child is kept from school owing to fear of infection at the School, or injury sustained through war or invasion.
- The liability of Thomas's is limited to the total monies available in the School Fees Sickness Fund.
- Either the family concerned or Thomas's can discontinue the scheme at the end of any term.
- Children who are known by their parents to be suffering already from a medical condition (a pre-condition) may not be enrolled in the scheme.